

Project Foreman

Our Business

Waterwise is located in Fort Collins and has been providing services to Northern Colorado since 2001. Waterwise guides clients in imagining original, high-impact possibilities for landscapes that maximize natural resources, budgets, creativity and lifestyle. Commercial and residential clients alike trust our expertise and design savvy whenever they want to consider an innovative approach to achieving a beautiful Colorado landscape that mirrors their unique personality.

Job Objective

The Project Foreman is responsible for overseeing landscape, irrigation, and construction crews. They are responsible for estimating and scheduling as well as mobilizing and managing crews on a daily basis. As part of crew management, they are responsible for monitoring budgets, interacting with customers, scheduling material and purchases, organizing personnel and equipment for the job. They are also responsible for assuring the job is finished to the satisfaction of the customer and making sure that all paperwork, change orders, job logs and receipts are completed and reviewed daily in anticipation of project billing.

Responsibilities

- Ensures the project is completed in accordance with budget, schedule and design
- Scheduling personnel, materials and equipment for jobs
- Employee training (on and off jobsite)
- Project estimating and budgeting
- Review of crew paperwork, change orders, receipts
- Updating the job board with scheduled milestones
- Quality control
- Delegating responsibilities to landscape technicians
- Vehicle maintenance – making sure vehicles are maintained, safe for the road
- Assistance in project billing
- Balance communication with architects, owners, suppliers, and subcontractors
- Client meetings
- Employee evaluations and disciplinary actions
- Misc. administrative duties
- Assist the landscape architect/owner in laying out the project and be able to communicate with him/her throughout the project to make sure it is installed to their satisfaction
- Snow removal in the winter months

Qualifications

Education

High School degree or equivalent

Preferred education includes an Associate or Bachelor's Degree, Trade School

Experience

Minimum of 5 years experience in the landscaping/ irrigation construction industry

Preferred Experience includes time held in a management or lead position

Required Skills & Licenses

Valid Driver's License

Preferred skills include CLT certifications, AutoCAD experience, CDL (class A or B), Pesticide Application License, Bi-Lingual in Spanish

Physical Requirements

Ability to lift heavy objects up to 50 lbs., capable of operating in inclement weather, able to withstand several hours standing and being active

Salary & Rate

Based on experience
